

**NDIA IPMD SURVEILLANCE GUIDE
WORKING GROUP
OUT-BRIEF**

MAY 3, 2018

Team Members



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Schedule



Task Name	Duration	Start	Finish	Apr '18	May '18	Jun '18	Jul '18	Aug '18	Sep																				
NDIA IPMD Surveillance Guide WG Update	104 days	Wed 4/4/18	Tue 8/28/18	25	1	8	15	22	29	6	13	20	27	3	10	17	24	1	8	15	22	29	5	12	19	26	2	9	
Sent guide and worksheet to past members	0 days	Wed 4/4/18	Wed 4/4/18	4/4																									
Kick-off meeting at NDIA IPMD mtg - May 2	0 days	Wed 5/2/18	Wed 5/2/18		5/2																								
Review Surveillance Guide & submit comments	18 days	Wed 5/2/18	Fri 5/25/18																										
All comments are due	0 days	Fri 5/25/18	Fri 5/25/18																										
Adjudicate and complete all updates to the Guide	10 days	Mon 5/28/18	Fri 6/8/18																										
NDIA IMPMD Board of Directors review	10 days	Mon 6/18/18	Fri 6/29/18																										
Send Surveillance Guide to Industry for review/comments	25 days	Mon 7/9/18	Fri 8/10/18																										
Updates any comments from Industry	5 days	Mon 8/13/18	Fri 8/17/18																										
Vote for the Surveillance Guide at next NDIA IPMD mtg (Aug 2018)	0 days	Tue 8/28/18	Tue 8/28/18																										

- **First telecom on May 21; 10:00 am EDT**

Current guide located here: <http://www.ndia.org/divisions/ipmd/division-guides-and-resources>

Purpose of the Surveillance Guide Update



- **Purpose of the Guide:**

This Guide provides the guidance and characteristics for a successful EVMS Surveillance Program. It is intended to assist suppliers in the planning and execution of both internal and subcontractor surveillance, as well as provide guidance for customers with EVMS oversight responsibility.

- Creating a Surveillance Plan/Team
- Planning/Conducting a surveillance
- Delivering a Surveillance Review Report
- Conducting Root Cause and Corrective Actions
- Listing of program artifacts

- **Last update to the Surveillance Guide:
July 17, 2015**

