



Summary of Proposed Revisions to the PMSC Charter

1 February 2011

Gay Infanti

Committee Objectives (Requested by PM Outreach)

2.1 Broad objectives

- a. Serve as an effective vehicle for the exchange of views and information between government and industry regarding matters of common concern that involve ~~earned value management and related integrated program management processes~~ **including earned value management**.
- b. Foster mutual understanding and effective working relationships between government and industry regarding the development ~~and maintenance of the ANSI/EIA 748 Standard and the related documents defining~~, **documentation and maintenance of effective integrated program management processes**.

2.2 Specific objectives

- b. **Develop/create NDIA PMSC Guides for use by both Industry and Government Agencies to further best practices and development of their Program Management policies and procedures.**
- c. Work jointly and in a cooperative environment with government to resolve common issues related to improving ~~the implementation and use of EVM~~ **integrated program management practices**.
- d. Work with the educational institutions in the United States and international counterparts to foster the development of curricula to advance ~~EVM and related~~ **integrated** program management ~~process disciplines~~.

Organization

4.3 Officers-at-Large

- Officers-at-Large are elected representatives of PMSC and, in this capacity, solely represent the interests of Industry as embodied in the NDIA PMSC.
- If an Officer-at-Large fails to attend ~~three~~ **two consecutive PMSC board** meetings of the ~~PMSC Board~~ within one year, without ~~being formally excused by a majority vote of~~ **from** the PMSC Board **Chair**, he or she shall automatically cease to be an Officer-at-Large.
- The vacancy thus created, as well as any vacancy that occurs ~~due to an Officer-At-Large's resignation from the Board, or resignation from a member company~~ **when an Officer-at-Large ceases to be affiliated with a member company or resigns from the Board**, shall be filled in accordance with the election process described in section 6.0 of this Charter.

4.4 Active Past Chairs

- Past Chairs who remain active in the PMSC immediately following the expiration of their terms, become members of the PMSC Board. If a Past-Chair fails to attend ~~three~~ **two consecutive PMSC board** meetings of the ~~PMSC Board~~ within one year, without ~~being formally excused by a majority vote of~~ the PMSC Board, he or she shall automatically cease to be a member of the Board.

4.5 Functions of the Chair and Vice Chair

- d. **Designate a member of the Committee to establish and maintain, under configuration control, an archive of official PMSC documents;**

4.7 Ad Hoc Subcommittees and Working Groups

- d) The first order of business for each ad hoc subcommittee will be the establishment of the subcommittee's charter and objectives, which shall be reported to the PMSC Board, at the its first meeting following subcommittee formation, for PMSC Board approval. Approval shall be by majority vote of the voting members present

Election of Officers

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6.0 Officer Eligibility

- The Election of the PMSC Chair and Vice Chair occurs biannually; each shall serve a two-year term. The two-year term of office commences in approximately August of the year elected, starting with the Summer meeting of the PMSC, and concludes immediately prior to the Summer meeting two years later. This election shall occur in alternating years at the PMSC's spring meeting. The out-going Vice-Chair shall automatically succeed the out-going Chair subject to the approval by a majority vote of the voting members.
- If the outgoing Vice- Chair fails to receive a majority vote for election to Chair, the ~~eligibility for the office of Chair will be expanded to include any existing member of the PMSC's Board~~ shall appoint an acting Chair and immediately arrange for a special election to be conducted within 45 days of the spring meeting. A board-appointed nominating committee shall be established to accept nominations of qualified candidates for this special election, in accordance with the process established in section 6.1.a of this charter for the election of Vice-Chair. To be eligible for election to Chair, a candidate shall have actively served as a PMSC member for a minimum of two years and shall preferably have served as an ad-hoc subcommittee leader.

Election of Officers

6.1 Nominations

a. Vice Chair

- The Board of PMSC shall name a Nominating Committee, and designate one member as its chairman, no later than ~~three~~ **six** months prior to the biannual spring meeting designated for election of Vice-Chair. The nominating committee will nominate candidates for this office. In addition, nominations will be accepted from the membership at **the winter** meeting **immediately** preceding ~~prior to~~ the spring meeting designated for the election. At that time, members may also nominate themselves for **this** office.
- **At the conclusion of the nominating process,** ~~the~~ Chair of the Nominating Committee will ~~report~~ present the slate of candidates ~~the nominations~~ to the membership, **after which** the candidates will present ~~credentials~~ their vision statements and qualifications for the office of Vice Chair.
- **Prior to the spring meeting designated for the election, the nominating committee will verify eligibility of all candidates and prepare the final ballot. At the spring meeting, the Chair of the Nominating Committee will present the final ballot, after which the election shall occur.**

b. Officer-at-Large

- ~~If necessary~~ **Due to the timing of the occurrence of board vacancies,** nominations and elections of **Chair, Vice-Chair and Officer(s)-at-Large** may occur at the same time, ~~using~~
 - a. **A single nominating committee may be used to accept nominations for all offices.**

6.1 Nominations

6.3 Terms of Office

- If, during the term of office of the Chair or Vice-Chair, a Chair or Vice-Chair fails to adequately execute the responsibilities of office, the Board of Directors may vote to remove the individual from office. Upon a majority vote of the Officers at Large and Active Past-Chairs comprising the Board, the Board shall formally request the resignation of the applicable Chair or Vice-Chair.
- In the absence, incapacity, or resignation of the Chair, the Vice Chair shall discharge the duties of that office until the expiration of the term. In the absence, incapacity or resignation of the Vice-Chair, or when the Vice-Chair has permanently stepped in to discharge the duties of an absent Chair, the Board shall designate an individual to fulfill the remaining term of office and execute the duties/responsibilities of the Vice-Chair.
- Officers-at-Large and Past-Chairs shall serve until they resign from the Board, cease to be affiliated with a member company, or are disqualified due to lack of attendance, i.e., missing ~~three~~ two consecutive PMSC Board meetings within one year without formal excuse by majority vote of the PMSC board, or failure to adequately participate in board activities.

Miscellaneous Changes

- To correct some inconsistencies in terminology, the following changes were made wherever they appeared in the Charter document:
 - **task** group changed to **working** group
 - **PMSC Officers** changed to **PMSC Board**
 - Ad-hoc subcommittee **chairman** changed to **leader**
- In several places within the Charter, inconsistencies existed which required correction to ensure clarity of intent.
 - In all places where a committee decision or election requires a formal vote, the Charter has been clarified to require a majority vote of voting members **present**
 - In all places where member companies are referenced, the term member companies has been clarified to mean **corporate members as follows: NDIA member companies (corporate members)**