
Summary of Changes to the NDIA PMSC Charter

Gay Infanti
Northrop Grumman
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Agenda

- Review the purpose of the revisions
- Summarize changes
- Address any remaining questions or concerns

Purpose

- **The previous version of the charter, which received minor piecemeal modifications, contained some gaps and inconsistencies**
- **In addition, some charter provisions required clarification to improve understanding and enable their consistent application**

Summary of Changes

- **Added new committee objectives**
- **Clarified makeup of PMSC, its leadership roles, responsibilities, and officer eligibility requirements**
- **Capped the number of Officers-at-Large at 12**
- **Expanded the role/responsibilities of ad-hoc subcommittees**
- **Clarified the voting rules; specified when formal votes (one vote per company) are required**
- **Revised/simplified the process for election of officers**
- **Reorganized/reformatted content to remove inconsistencies, improve readability, and increase comprehension**

New Charter Objectives

- **Section 2.1 – Broad Objectives**

- **Safeguard the interests of NDIA by carrying out the policies, aims and purposes, as laid down in the Charters of the Procurement Division and the PMSC, as well as the By-Laws of the NDIA**

- **Section 2.2 – Specific Objectives**

- **Develop and represent industry positions on ANSI/EIA 748 interpretation at relevant joint government and industry working groups, special meetings, and in connection with new initiatives; work to resolve interpretation differences.**
- **Work jointly and in a cooperative environment with government to resolve common issues related to improving the implementation and use of EVM.**
- **Work with the educational institutions in the United States and international counterparts to foster the development of curricula to advance EVM and related program management process disciplines.**
- **Maintain the NDIA PMSC's Guides, which are cited by OMB for use by all government agencies as the basis for development of their EVM policies and procedures.**

PMSC Organization - Leadership

- **The PMSC Leadership shall be composed of the Chair, Vice Chair, Active Past-Chairs, and Officers-at-Large (formerly called Members-at-Large), which together comprise the PMSC Board**
- **Eliminated Ex-Officio Members-at-Large**
 - **Formerly, Members-at-Large automatically became Ex-Officio Members-at-Large upon expiration of their terms**
 - **Ex-Officio Members-at-Large had the same status as Members-at-Large and retained that status until they became inactive in the PMSC**
- **The number of Officers-at-Large now capped at 12**
- **Currently-active subcommittee leaders may participate in board meetings, as non-voting members**

PMSC Organization - General

- **All PMSC documents, policies, and major initiatives will be approved by the Board and subsequently provided to the membership for review at least 30 days prior to the meeting when the document or initiative is scheduled for approval**
 - **Previous requirement was to present these at one regularly-scheduled meeting and vote for approval at the next**
- **All such documents, policies, and initiatives will be subject to a majority approval of the voting members in attendance at the meeting following this review period**
 - **Previously, approval was by majority vote of general membership in attendance**
- **Added Section 4.7 to contain ad-hoc subcommittee requirements; added three new provisions**

New Provisions - Ad-Hoc Subcommittees

- Each subcommittee, as its first order of business, shall establish a charter and objectives, which shall be reported to the PMSC at the first meeting following subcommittee formation, for PMSC approval (by majority vote of the voting members present)
- PMSC Board may make additional assignments to an ad-hoc subcommittee as appropriate to its approved charter and objectives
- In addition to PMSC members and representatives from government, subcommittees may invite the participation of subject matter experts from non-member companies to participate on the subcommittee in an advisory capacity

Meeting Participation and Voting

- **PMSC encourages open dialogue among all meeting participants and generally operates on a consensus basis**
- **The Chair may call for non-binding votes to gather consensus of opinion or insight, e.g., concerning the prevalence of a particular issue or business practice**
- **Formal votes will be taken on substantive matters including:**
 - **Election of Officers**
 - **Policy-related issues and documents that will be published by the PMSC**
 - **Subcommittee charters and objectives**
- **As stated in the previous Charter, formal votes may be cast by voting members only**
 - **One voting member shall be named by each member company (i.e., corporate member)**
 - **Voting members may delegate an alternate for any meeting which the voting member is unable to attend**

Election of Officers

- **Officer eligibility**

- **Chair - no change; must have served previously as Vice Chair**
- **Vice-Chair**
 - **Increased active PMSC membership requirement from one to two years**
 - **Eliminated requirement to have served as a subcommittee leader**
- **Past Presidents and Officers-at-Large**
 - **Must remain affiliated with a member company and remain active to retain office (failing to attend three consecutive meetings constitute ineligibility for Board membership)**
 - **Qualified candidates shall be selected for their knowledge, experience, active participation and acknowledged contributions to the PMSC**

- **Nominations**

- **The Board, rather than the Chair shall name a Nominating Committee, designating one member as its Chair, to:**
 - **Nominate candidates for Vice Chair and, if applicable, Officer-at-Large**
 - **Receive PMSC member nominations**
 - **Notify the PMSC membership of the pending election, and distribute candidate's credentials for their consideration, a minimum of 30 days prior to the election**

Election of Officers (Continued)

- **Terms of Office**

- **Chair and Vice Chair** – each shall serve a two-year term (previously each served two consecutive one-year terms, requiring a second election at the end of year one)
- **Officers-at-Large** – no specific term of office. New Officers-at-Large shall be elected to fill a vacancies on the Board as they occur (previously, up to 5 Officers-at-Large were elected annually for 2-year terms, after which they became ex-officio Members-at-Large until they resigned or lost their active status)

- **Elections**

- **The Chair and Vice-Chair and Officers-at-Large** are elected by majority vote of the voting members present at the meeting (Charter previously specified selection of Chair and Vice-Chair by officers & election by PPC)
- **Elections are held annually**, at the spring meeting, to elect Officers-at-Large (vacant positions); the election for Vice-Chair and Chair is held every other year unless one of these offices is vacated before expiration of a term
- **Should an out-going Vice-Chair fail to be elected to succeed the out-going Chair**, a special election will be held within 45 days of the spring meeting